

**Town of Amherst
Economic Development Authority**

Town Manager McGuffin called a meeting of the Town of Amherst Economic Development Authority, formerly Industrial Development Authority, to order on June 3, 2024, at 5:15 p.m. in the Council Chambers of the Town Hall at 174 S. Main Street.

It was noted that a quorum was present as follows:

P	Sharon Turner	A	Steven Jefferson
P	C. Manly Rucker	P	Harold Thomas, Jr.
P	Clifford Hart	A	Douglas Thompson
A	Mark Milhous		

Town Manager Sara E. McGuffin, in her capacity of secretary, and Clerk of Council Vicki K. Hunt were also present.

Mr. Rucker made a motion which was seconded by Mr. Hart to approve the minutes of the October 4, 2024, meeting. There being no discussion, the motion carried 4-0 as follows:

Sharon Turner	Aye	Steven Jefferson	Absent
C. Manly Rucker	Aye	Douglas Thompson	Absent
Clifford Hart	Aye	Harold Thomas	Aye
Mark Milhous	Absent		

Town Manager McGuffin presented a report from TRC Companies, Inc., on options for grading plans for pad ready sites at Brockman Industrial Park following the guidance of Virginia Economic Development Partnership, and potential scope of services. After discussion, no action was taken and the matter was deferred for further consideration.

There being no further business, the meeting adjourned at 5:47 p.m. on motion of Mr. Thomas seconded by Mr. Rucker.

The motion carried 4-0 as follows:

Sharon Turner	Aye	Steven Jefferson	Absent
C. Manly Rucker	Aye	Douglas Thompson	Absent
Clifford Hart	Aye	Harold Thomas	Aye
Mark Milhous	Absent		

Sharon W. Turner, Chairperson

ATTEST: _____
Secretary